



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Joy Hofmeister

**DATE:** August 26, 2021

**SUBJECT:** Waiver-Textbook Allocations

The following schools are requesting a statutory waiver of 70 O.S. § 16-114a. A school district seeking flexibility in the use of state-appropriated funding allocated pursuant to this section for textbooks shall be required to demonstrate to the State Board of Education (the “Board”) that the textbooks and instructional materials used by the district for the subject areas being considered in the current textbook adoption cycle are current and appropriate for student learning. Subject to the provisions of subsection E of Section 16-111 of this title, a school district that has received textbook funding flexibility approval from the Board may elect to expend any monies allocated pursuant to this section for textbooks, including any monies carried over as authorized pursuant to subsection A of this section, for any purpose related to the support and maintenance of the school district as determined by the board of education of the school district.

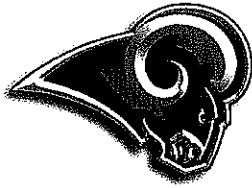
County	District	Request
Tulsa	Owasso	Owasso Public Schools is requesting to use the new textbook funds additional teaching positions, which provide smaller class sizes.

\* The number in the County category represents the Congressional District.  
See the attached map.

Enclosed are the following documents:

- 1) Owasso Public Schools request.
- 2) Owasso Public School bond resolution, approved, including funds designated for textbooks.

RP/ab  
Attachments



# Owasso Public Schools

Education Service Center  
1501 N Ash Street, Owasso, OK 74055  
Phone: (918) 272-5367 • Fax: (918) 272-8111  
owassops.org

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Date: August 09, 2021

To: Oklahoma State Department of Education  
Attn: Office of Accreditation  
2500 North Lincoln Boulevard  
Oklahoma City, OK 73105

To Whom It May Concern:

I am writing this letter to request a waiver allowing state textbook funds to be used for other general fund expenses. According to 70 O.S. § 16-114a section B, "A school district seeking flexibility in the use of state-appropriated funding allocated pursuant to this section for textbooks shall be required to demonstrate to the School Board of Education that the textbooks and instructional materials used by the district for the subject areas being considered in the current textbook adoption cycle are current and appropriate for student learning." The bullet points below should demonstrate that Owasso Public Schools (OPS) already has in place financial resources to purchase and maintain textbooks.

- Since the loss of textbook funds in 2016, Owasso has utilized local bond funds to adopt textbook/curriculum materials aligned with and approved on the Oklahoma approved textbooks list:
  - Elementary ELA: HMH Journeys
  - Elementary Math: Pearson Envision
  - Elementary Science: Foss et al Up for adoption in 2021
  - Elementary Social Studies: Pearson/Savaas
  - Secondary ELA: Pearson
  - Secondary Math: Pearson Envision and Cengage
  - Secondary Social Studies: Pearson
- A bond issue passed in October of 2017 provided \$2,000,000 for textbooks.
- A bond issue passed in February of 2020 provided \$2,127,900 for textbooks.
- Money passed in a bond issue must be spent towards the purchases promised to the voters.
- In 2018-19, OPS utilized approximately \$895,000 of local bond funds to adopt materials for a comprehensive PK-12 Math program.
- In 2019-20, OPS utilized approximately \$650,000 of bond funds to supplement English Language Arts materials with research backed assessment and intervention software (I-Station, Read/Math 180), Universal Writing, Write Reflections, Daily Grammar Practice, and No Red Ink.
- In 2020-21, OPS dedicated another \$650,000 to update Social Studies curriculum materials PK-12.
- For 2021-22 another \$1,294,000 available from bond funds for adoption of Science, Fine Arts, Ag Ed, and Family and Consumer Science.
- From 2018-21, OPS, with commitment to maintain quality curriculum documents and materials, spent at least \$200,000 each year on additional curriculum materials. These efforts included

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 21 – 20 22 school year**

Tulsa  
COUNTY

Independent District # 11  
SCHOOL DISTRICT

1501 North Ash  
SCHOOL DISTRICT MAILING ADDRESS

Owasso  
CITY

74055  
ZIP CODE

Owasso Public Schools  
NAME OF SITE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr Amy Fichtner

SUPERINTENDENT NAME (PLEASE PRINT)

amy.fichtner@owassops.org

SUPERINTENDENT E-MAIL ADDRESS

*Amy J. Fichtner*  
SUPERINTENDENT SIGNATURE\*

8-9-2021  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 9th, 20 21

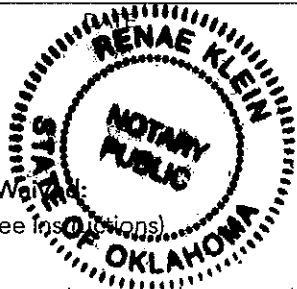
*Ronda Mills*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Renae Klein*  
NOTARY

8-9-2021

10-24-2024  
COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION  
IS REQUESTED FOR:**

☒ One Year Only

☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
1 of 1

**ENROLLMENT**

☒ High School  
☐ Jr./Middle High  
☐ Elementary

9035 District Total

Aug 15, 2021  
DATE RECEIVED

70 O.S. 16-104

OAC

Textbook Allocation  
NAME OF WAIVER

- A. Reason for the Waiver request. Please include where you intend to allocate the funds that were designated for textbooks and, what alternative means will have to be employed if your waiver was to be denied.

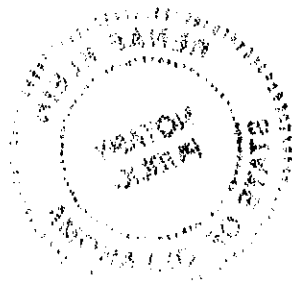
Sufficient bond fund monies available to fund all district textbook needs. State textbook funds will be utilized to maintain instructional staffing levels in order to provide class sizes as low as possible.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students; please include textbooks and instructional materials used by the district for the subject areas being considered in the current textbook adoption cycle are current and appropriate for student learning.

This waiver will allow the district to fund additional teaching positions which will provide smaller class sizes. Benefits to students will be more access to instructors due to smaller class sizes. Please refer to cover letter for specifics on textbooks and instructional materials.

- C. Have you been awarded this waiver before and what was the educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, impact of plan on other sites in the district.

Yes for fiscal year 2020-21. Allowed district to maintain class sizes below traditional levels.



- D. Please describe any financial impact to the District (positive or negative) for the proposed waiver/deregulation?

General Fund monies available for teacher salaries, allowing district to fund approximately 16 additional teaching positions.

- E. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, graduation rates, etc.

TLE, graduation rates, reading screener, math screener, Oklahoma standardized tests, other assessment tools used throughout district to identify learning targets in all areas of curriculum.

- F. Please include with your application the signed minutes from your local board approving this waiver.

\*\* You will be contacted if more information is needed to process this request.

Owasso Public Schools  
Owasso Board of Education Regular Meeting  
Independent School District No. 11  
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, August 9, 2021, at 6:30 PM, in the Board of Education Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055

**I. Call to Order and Roll Call**

**II. Special Recognition** - Mr. Mark Officer, Sydney Vann and Carlon Buckels

**III. Pledge of Allegiance**

**IV. Reports to the Board**

- A. Superintendent's Report - Dr. Amy Fichtner
- B. Teaching and Learning Report - Dr. Kim Castaldi
- C. District Services - Mr. Kerwin Koerner

**V. Comments from the Public - Restricted to specific agenda item as listed for this meeting**

**VI. Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Fichtner)

- A. Minutes of July 19, 2021 Regular Meeting
- B. Teaching and Learning
  - i. Out of State Student Activity Trips
  - ii. Oral Roberts University Memorandum of Understanding
  - iii. Acellus Service Agreement
- C. District Services
  - i. Owasso Police Department Narcotics Control
  - ii. Owasso Police Department Student Resource Officers
  - iii. 2021-2022 Child Nutrition Meal Prices
- D. Finance
  - i. Purchase orders (encumbrances) and changes to encumbrances for July 2021
  - ii. Changes to encumbrances for June 2021
  - iii. Activity Financial Report for July 2021
  - iv. Scoreboard Advertising Agreements

v. Ascension St. John Owasso and Tulsa Bone and Joint Associates Agreement

vi. Gallagher Talent, LLC

vii. KCD Enterprises

**E. Human Resources**

i. Transitions

**VII. Communications/Superintendent**

A. Board to consider and take possible action on proposed changes to Open Records Policy #1.37 (Jordan Korphage)

B. Board to consider and take possible action on proposed changes to Public Participation Policy #1.40 (Jordan Korphage)

C. Receive first draft reading of proposed changes to Legal Process Leave Policy #2.13 for certified staff and administrators and Legal Process Leave Policy # 3.12 for support staff (Lisa Johnson)

D. Receive first draft reading of proposed changes to Bereavement Leave Policy #2.13 for certified staff and administrators and Bereavement Leave Policy #3.12 for support staff (Lisa Johnson)

E. Receive first draft reading of proposed changes to Personal Leave Policy #2.13 for certified staff and administrators and Personal Leave Policy #3.12 for support staff (Lisa Johnson)

**VIII. Teaching and Learning - Dr. Kim Castaldi**

A. Board to consider and take possible action on a letter notifying the Oklahoma State Department of Education of Owasso Public Schools intent to calculate the 21-22 instructional calendar by days with an option to calculate the calendar by hours.

B. Board to consider and take possible action on proposed new policy - Prohibition of Race and Sex Discrimination Policy #5.58

C. Board to consider and take possible action on The Art of Education University Curriculum Suite

D. Board to consider and take possible action on University of Oklahoma, Health Sciences Center College of Allied Health Agreement

**IX. Finance - Phillip Storm**

A. Board to consider and take possible action on the Treasurers Report for July 2021

B. Board to consider and take possible action on a School Site Statutory Waiver application through the Oklahoma State Department of Education Office of Accreditation.

C. Board to consider and take possible action on a Certificate and Order to County Clerk and Treasurer

D. Board to consider and take possible action on a Supplemental Appropriation Form for Child Nutrition Fund

E. Discussion of bond planning procedures

**X. Human Resources - Lisa Johnson**

A. Board to consider and take possible action on Required Attestation Letters for the TLE Qualitative Evaluation Waiver and Assurances Process for SY 2019-2020

B. Board to consider and take possible action on Required Attestation Letters for the TLE Qualitative Evaluation Waiver and Assurances Process for SY 2020-2021

**XI. Executive Session**

A. Vote to convene into executive session for the purpose of reviewing and discussing the contract for the superintendent as authorized by Okla. Stat. Tit. 25§307(B)(1).

B. Acknowledge Return to Open Session

C. Statement of Executive Session Minutes

**XII. New Business**

**XIII. Vote to Adjourn**

This agenda was posted prior to 6:30 p.m., August 6, 2021, at the Entrance of the Board of Education Room, located in the Owasso Public Schools Dale C. Johnson Education Service Center, 1501 N. Ash, Owasso Public Schools, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION

Renae Klein, Clerk



restocking student and teacher editions across the curriculum and initial stock for opening a new, additional elementary school building.

- Annually, teacher/administrator requests for purchase of new materials, replacement and "filling-in" of existing materials and supplements have been accomplished utilizing available bond fund dollars.

As you can see, Owasso Public Schools has not only found other resources but we are also obligated to use those for textbooks. While we are very thankful for the continued reinstatement of textbook funds, we are asking for your permission to use these funds for other general fund expenses. Your approval of this request would be greatly appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Fichtner".

Amy Fichtner, Ed.D. Superintendent